



School Food Services

Missouri Department of
Elementary and Secondary Education

SUMMER 2005 TRAINING

*An opportunity for
Food Service Personnel to
pursue professional development*

Choose from these locations around the state:

- St. Louis • Kirksville • Jefferson City
- Cape Girardeau • Farmington • Joplin •
Springfield • Kansas City

Class Schedule

(For all sites except St. Louis, see page 3 for St. Louis Schedule)

8:00 a.m.	Registration (<i>Light refreshments will be offered.</i>)
8:30 a.m.	State Agency Welcome & Comments
9:00 a.m.	First Morning Concurrent Sessions
10:30 a.m.	Second Morning Concurrent Sessions
Noon	Lunch/Update of Child Nutrition Programs
1:00 p.m.	Afternoon Concurrent Sessions
2:30 p.m.	Evaluations & Certificates of Attendance

Class Descriptions

Customer Service is the Key

The focus of this session will be getting to know and understand the customer. In addition, this class will help participants gain a better understanding of customer service and satisfaction and service strategies.

Hands on HACCP

The Hazard Analysis and Critical Control Point system describes a preventative process to reduce the risk of foodborne illness. By July 2005 all school food authorities must comply with a HACCP system established by the Secretary of Agriculture. Come learn how you can prepare for this important step for improving your food handling skills.

Records Class

Meal Benefit forms and the new regulations concerning the approval of these forms, as well as the use of Direct Certification will be discussed in the first session. The second session will include discussion of the verification of Meal Benefit forms, the new verification time frame, and the summary report. Approved meal counting and claiming methods will be discussed in the third session. These classes are directed to those approving and verifying Meal Benefit forms as well as those responsible for ensuring the meal counting system meets USDA regulations.

The Local Wellness Policy: New for Schools in 2006

A new USDA requirement has schools scrambling to improve their nutrition environment because a Local Wellness Policy must be in place the first day of the 2006 school year. A team composed of parents, students, food service, school board members, school administrators, and the public must craft their own Local Wellness Policy. Nutrition education guidelines and standards for all foods available at school must be included in the policy. In this class, you will learn how to position your school for long-term change that will ultimately improve students' nutritional health.

The Reauthorization Act of 2004

This class will provide an overview of changes made to the Child Nutrition Programs in schools as a result of *The Child Nutrition and WIC Reauthorization Act of 2004*. A summary of the provisions that impact Local Education Agencies (LEAs) and implementation schedules will be provided and discussed.

Using the 2005 Dietary Guidelines in Menu Planning

Learn how to incorporate the new 2005 Dietary Guidelines in your menus. This class will be divided into two sections — Nutrient Standard Menu Planning (NSMP) and Food Based Menu Planning (FBMP). Please check the registration blank for the menu planning method implemented in your school.

“Weighty Issues”

The challenges for school food service staff are huge! To name a few: serving healthful food choices that students will accept, providing a pleasant eating environment, and understanding the impact of new regulations. This session, from the Dairy Council, will provide information and resources to help you in these areas of concern. Posters, black line masters, and other materials will be provided.

Conference Locations

ST. LOUIS – June 29, 2005

Hyatt Regency Hotel, Union Station
Market and 18th Streets

From I-70 East: Exit Memorial Drive east. Turn right at the third light (Market St.) Stay on Market St. until 18th St. Hotel is on the left. **From 40/64 East:** I-70 East to 170 South to 40 East. Exit at 20th at Chestnut. Turn right at the light (20th St.) Turn left at the next light (Market St.) Hotel is on the right. **From 44 East:** Exit on Jefferson St. Turn left at the light. Turn right at Market St. Drive five blocks. Hotel is on the right. **From 55 North:** Exit Memorial Drive. Turn left on Market St. (two blocks). Follow Market St. to 18th St. Hotel is on the left. **Parking:** Available on the street at meters or behind the hotel. Costs vary by length of stay.

KIRKSVILLE – July 12, 2005

Truman State University
Student Union Building, top floor
Business 63 N (Franklin St.)

Conference parking is available in a lot on the southwest corner of Franklin St. and Patterson St. Look for the "Conference Parking" sign.

JEFFERSON CITY – July 14, 2005

Jefferson City School District, Lewis and Clark Middle School, 325 Lewis and Clark Drive

Take Highway 50/63 to the Eastland Drive exit. Go north (from the east a right turn, from the west a left turn). Continue on Eastland Drive to Lewis and Clark Drive. Turn left onto Lewis and Clark Drive. Pass the first parking lot on the right. Go around the school to the parking lot in front of the school.

CAPE GIRARDEAU – July 26, 2005

Cape Girardeau Career and Technology Center
1080 South Silver Springs Road

Take I-55 to exit 95. Take Highway 74 east to Mt. Auburn

Road and turn right. Go to Silver Springs Road, turn right. Pass Cape Girardeau Central High School to Career and Technology Center. Parking is in front of the building.

FARMINGTON – July 27, 2005

Farmington R-VII School District

Farmington High School, 1 Black Knight Drive

From Highway 67 take Route W exit. Go east approximately 1/2 mile to Black Knight Drive and turn left. School will be on your left. Park in school parking lot.

JOPLIN – August 2, 2005

Joplin R-VIII School District

Joplin Senior High School, 2104 Indiana

From I-44 take the Rangeline exit. Go north to 20th St. Turn left (west) onto 20th. School is at corner of 20th and Indiana. Parking is available behind the building, northwest corner.

SPRINGFIELD – August 3, 2005

Springfield R-XII School District

Central High School, 423 E. Central

Take U.S. 65 South (to Branson) to the Chestnut Expressway exit. Continue west on Chestnut Expressway to Benton Avenue (this is approximately 4-5 miles). Turn right (north) on Benton Avenue and go two blocks to Central High School which is at the intersection of Benton Avenue and Central Street. Park behind and west of Central High School.

KANSAS CITY – August 9 or 10, 2005

Maple Woods Community College

Campus Center, 2601 NE Barry Road

From I-435 North take Highway 152 West to Indiana Avenue exit. Turn right onto Indiana Avenue. At Berry Road turn left and proceed to the Campus Main Entrance. This will take you to lot 3 and the Campus Center.

Class Schedule for St. Louis

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8:30 a.m.	State Agency Welcome & Comments
9:00 a.m.	First Morning Concurrent Sessions
10:30 a.m.	Second Morning Concurrent Sessions
Noon	<u>Lunch on Your Own</u>
1:30 p.m.	Afternoon Concurrent Sessions
3:00 p.m.	Evaluations & Certificates of Attendance

Remember: Meeting rooms are air-conditioned; you may need a sweater.

Workshop Objectives

This conference will provide food service staff with skills to operate efficient, up-to-date child nutrition programs that meet current regulations and guidance.

Who Should Attend?

The conference is designed for food service staff involved in child nutrition programs. District employees responsible for preparing monthly claims, free and reduced price Meal Benefit forms approval, and other office records may also benefit from attending.

Continuing Education

Continuing Education Hours are available for the following professional groups. You may self-report using your certificate.

- American Dietetic Association
- American Association of Family and Consumer Sciences
- Missouri School Food Service Association
- School Nutrition Association (SNA)

Conference sponsored by:

Missouri Department of Elementary and Secondary Education
School Food Services Section

P.O. Box 480, Jefferson City, MO 65102-0480
(573) 751-3526 • www.dese.mo.gov/divadm/food



“Making a positive difference through education and service”

Use for all sites except St. Louis

Registration Form

Please complete this form for each person attending. Duplicate form if necessary or print a blank form from our Web site at www.dese.mo.gov/divadm/food (click on Workshops)

Registration deadline is May 20, 2005

We regret that late registration may have to be returned due to limited space.
The cost for each location is \$15. Cost includes printed materials, refreshments, and lunch.

Registration confirmations will not be sent.

Please select one location by marking a box below:

- | | | |
|--|--|---|
| <input type="checkbox"/> Kirksville, July 12 | <input type="checkbox"/> Farmington, July 27 | <input type="checkbox"/> Kansas City, August 9 |
| <input type="checkbox"/> Jefferson City, July 14 | <input type="checkbox"/> Joplin, August 2 | <input type="checkbox"/> Kansas City, August 10 |
| <input type="checkbox"/> Cape Girardeau, July 26 | <input type="checkbox"/> Springfield, August 3 | (same workshop repeated) |

First Morning Sessions – May choose one

- ☐ Customer Service is the Key
- ☐ Hands on HACCP
- ☐ Records Class (Meal Benefit Forms)
- ☐ The Local Wellness Policy: New for Schools in 2006
- ☐ The Reauthorization Act of 2004
- ☐ Using the 2005 Dietary Guidelines in Menu Planning
____ FBMP ____ NSMP (check appropriate option)
- ☐ “Weighty Issues”

Second Morning Sessions – May choose one

- ☐ Customer Service is the Key
- ☐ Hands on HACCP
- ☐ Records Class (Verification)
- ☐ The Local Wellness Policy: New for Schools in 2006
- ☐ The Reauthorization Act of 2004
- ☐ Using the 2005 Dietary Guidelines in Menu Planning
____ FBMP ____ NSMP (check appropriate option)
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Afternoon Sessions – May choose one

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- ☐ Records Class (Meal Counting)
- ☐ The Local Wellness Policy: New for Schools in 2006
- ☐ The Reauthorization Act of 2004
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Please print or type below.

Name _____ Phone Number _____

Mailing Address _____

School District/Non-Public School Name _____ Agreement No. _____

Amount enclosed: \$ _____ ***Please make checks payable to Treasurer, State of Missouri. No Purchase Orders.***

Mail completed form and payment to:

Missouri Department of Elementary and Secondary Education
School Food Services Section
P.O. Box 480, Jefferson City, MO 65102-0480
(573) 751-3526 • www.dese.mo.gov/divadm/food

For St. Louis Only

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The cost for this location is \$15. Cost includes printed materials and refreshments. **Lunch is on your own.**

Registration confirmations will not be sent.

Workshop date for St. Louis: June 29, 2005

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Please print or type below.

Name _____ Phone Number _____

Mailing Address _____

School District/Non-Public School Name _____ Agreement No. _____

Amount enclosed: \$ _____ ***Please make checks payable to MSFSA.***

Mail completed form and payment to:

Beth Varner, MSFSA Administrative Assistant
Missouri School Boards Association
2100 I-70 Drive Southwest, Columbia, MO 65203
E-mail: varner@msbanet.org • (573) 445-0929